



EXECUTIVE DIRECTOR RECRUITMENT

June 2018

The County Behavioral Health Directors Association of California (CBHDA) is a 501(c)(4) non-profit advocacy association, representing the behavioral health directors from each of California's 58 counties, as well as two cities (Berkeley and Tri-City). The mission of CBHDA is to assure the accessibility of quality, cost-effective, culturally competent behavioral health care for the people of the State of California by providing the leadership, advocacy, and support to public behavioral health programs. CBHDA is an affiliate of the California State Association of Counties (CSAC).

The **CBHDA Executive Director** is the key management leader of the County Behavioral Health Directors Association of California ("CBHDA" or "Association"). The Executive Director is responsible for overseeing the administration, advocacy activities and strategic plan of the organization. The Executive Director is a highly visible position in California's behavioral health public policy and advocacy environment. This individual plays a critical role in working with high level local/state/federal agency/department officials, state legislators and their staff, and other statewide and national associations and organizations, in the development of mental/behavioral health public policy.

The CBHDA Executive Director is responsible for directing all Association activities, including:

- Government relations and advocacy
- Staffing the Association's Governing Board and Executive Committee
- Collaborating with other advocacy organizations
- Managing Association member relations
- Developing and managing the Association budget
- Managing a staff of eleven permanent employees and several professional consultants

CBHDA is seeking applicants with the following professional qualifications:

- Transparent, high-integrity, and collaborative leadership style
- Five or more years of nonprofit/Association management experience
- Solid, hands on organizational budget management skills, including budget preparation, analysis, decision-making and reporting
- Strong organizational abilities including planning, delegating, prioritizing, and developing staff
- Strong diplomacy skills and public speaking ability
- Exceptionally strong written and oral communications skills
- Master's degree or above in a behavioral health, health, public policy or related field.
County or Association experience desired

CBHDA offers generous, competitive benefits. The salary range for this position is based on qualifications and experience.

TO APPLY: Submit cover letter and resume to Kelsey Nolan, Director of Finance and Operations, at knolan@cbhda.org, (916) 556-3477, Ext. 1118.

DEADLINE TO APPLY: June 22, 2018